

These minutes were approved at the January 5, 2006 meeting.

**DURHAM HISTORIC DISTRICT COMMISSION
MEETING MINUTES
DECEMBER 1, 2005**

Members Present: Crawford Mills, Chair; Leslie Schwarz, Vice Chair;
Cathy Leach, Secretary; Roger Jaques; Eric Inglefinger;
Karl Van Asselt, Town Council Rep.

Members Absent: Nick Isaak, Planning Board Rep.

- I. The meeting was called to order at 7:05 p.m.
- II. The minutes from the November 3, 2005 meeting were approved.
- III. New Business:
 - A. Crawford Mills presented a grant information packet from NHDHR. Roger Jaques made a motion to apply for a grant to develop an HDC website. Motion was seconded by Leslie Schwarz and approved, 6-0. Karl Van Asselt will complete the grant application and bring it to the January meeting. It is due at NHDHR on Jan. 20, 2006.
 - B. Jaques presented photos he had taken of many historic sites through out town as a starting point for a survey project. There was discussion regarding the final goal of the project, and it was agreed that this information on a website or in the Historic Association museum are possible outcomes. Mills will also determine if there is storage space for the HDC available at Town Hall. HDC members also agreed to host a meeting in late January for the owners of the six oldest properties in town to inform them of the survey, gather suggestions, and begin our public relations efforts for this project. Schwarz and Cathy Leach agreed to plan this event.
 - C. Leach presented the HDC annual report to the group. It was accepted for submission, 6-0.
- IV. Old Business:
 - A. Van Asselt reported that the Historic District Overlay was approved by the Town Council, and has been sent back to the Planning Board. There was discussion at the Council meeting regarding the Demolition by Neglect provision, and Jim Campbell, Town Planner, reported that it is enforceable through the Code Enforcement Office. The Demo by Neglect applies only to properties within the historic district, and includes those owned by the Town. Van Asselt also reported that expanding the Historic District has been identified as a priority as new Master Plan work begins.
- V. Meeting was adjourned at 8:07 p.m.